



HAYLE TOWN COUNCIL

FULL COUNCIL MEETING

THURSDAY 2 JULY 2026

Minutes of the Full Council Meeting held at Hayle Community Centre on Thursday 2 July 2026 commencing at 7.00pm.

PRESENT

Councillors

E. Brown, F. Buckland, B. Capper, T. Crockett, M. Dobson, T. Judge, J. Martin (Mayor), C. Muskett, R. Muskett, J. Ninnes, L. Pascoe, S. Rees, T. Smitheram and V. Tan

ALSO PRESENT

E. Giggall-Hollis, Town Clerk and M. Costello, Deputy Clerk

7.00PM MEETING COMMENCED

The Mayor reminded Members to raise their hand if they wish to speak.

FC13 CHAIRMAN'S ANNOUNCEMENTS (For Information Only)

The Mayor extended a warm welcome to newly elected Councillor, Tim Judge. He also welcomed the newly appointed Reception and Administration Officer, Emma.

He presented a gift of a handmade pen to Councillor Capper, to mark a significant birthday and in recognition of his service to the Council.

FC14 APOLOGIES

There were none.

FC15 DECLARATIONS OF ACCEPTANCE OF GIFTS AND HOSPITALITY RECEIVED OVER THE VALUE OF £50 (FROM A SINGLE SOURCE OVER THE COURSE OF 1 YEAR)

There were none.

FC16 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS RELATING TO MATTERS ON THE AGENDA

There were none.

FC17 TO RESOLVE TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS

There were no relevant items on the agenda.

FC18 PUBLIC PARTICIPATION (Limited to 15 minutes maximum and agenda items only)

There was no one present.

FC19 MINUTES FOR APPROVAL

- a) Full Council Meeting 4 June 2026

It was resolved that the minutes of the Full Council Meeting on 4 June 2026 be taken as a true and accurate record with the Mayor signing each page before placing them in the record book.

FC20 COMMITTEES

- a) **To receive the draft minutes of Committee Minutes:**
 - i) Planning and Transport Committee Meeting 18 June 2026

It was resolved to receive the minutes of the Planning and Transport Committee Meeting on 18 June 2026 so that action may be carried out.

- ii) Amenities Committee Meeting 18 June 2026

A minor typo was highlighted, and it was agreed to correct this before presenting to the Amenities Committee for approval.

It was resolved to receive the minutes of the Amenities Committee Meeting on 18 June 2026 so that actions may be carried out.

- b) **Recommendations following the meetings requiring Full Council decision**

There were none.

FC21 UKPAC INITIATIVE – CONSIDERATION OF COUNCIL PARTICIPATION AND ENCOURAGING LOCAL BUSINESS UPTAKE

Sarah Shaw, Penzance Bid Manager, to attend and explain the benefits and joining process uk-pac.com

The Clerk had provided a report and recommendations, circulated prior to the meeting (See attached Appendix A).

Sarah Shaw, BID Manager for Penzance, explained that Cornwall has been using the DISC system for several years and that she has spent the last three years encouraging as many local businesses as possible to sign up.

She said the police service covering Penzance, Hayle and St Ives do not always have the staffing levels it would like, making initiatives such as this an essential tool in supporting businesses and improving community safety.

The new platform, known as UKPAK, is a significant development that allows police forces to share intelligence across an entire county. The system can be used to tackle a wide range of issues, including county lines activity, street begging, shoplifting and rough sleeping.

One of its key benefits is that if an individual is banned from a participating store in one town, that information can be shared with other businesses using the platform. This enables coordinated banning arrangements where appropriate and helps strengthen the evidence available to support police investigations and prosecutions.

Sarah emphasised that the primary purpose of UKPAK is as an intelligence-gathering resource. It is designed to help businesses and police share information quickly and effectively, but it is not a replacement for calling 999 in an emergency. She added that shopkeepers in Penzance have reported feeling more confident since using the system, as it provides a more joined-up approach to tackling crime and anti-social behaviour.

UKPAK is fully GDPR compliant, ensuring that information is handled securely and in accordance with data protection legislation. Police believe that wider adoption of the platform by towns across the UK would create a more coordinated response to crime, saving officers significant time while improving the effectiveness of investigations and supporting safer town centres.

Through her role as BID Manager, Sarah has also offered businesses in Hayle and St Just the opportunity to take part in a free trial of the UKPAK platform for approximately 12 months. Following the trial period, the service would be available for an annual fee, together with a small administration charge. The proposal includes a maximum annual cost of £1,500, enabling every participating business, community group and organisation within the area to access the platform.

Sarah explained that the registration process is straightforward, as the details of business rate payers are already held within the platform's database, making it quick and easy for businesses to sign up.

To support the rollout, designated police officers and local neighbourhood policing teams are available to deliver workshops and training sessions, helping businesses understand how to use the system effectively and maximise its benefits for crime prevention and intelligence sharing.

Members raised the following questions:

- What would the average cost be for an individual business to sign up?

Sarah explained that the indicative cost would be approximately £35 per business, together with an administration fee of £21.50.

- Would the £1,500 annual charge be added to the precept or to business rates?

Sarah confirmed that the first year would be provided free of charge. Thereafter, there would be a maximum annual charge of £1,500, which could be incorporated into the Town Council's precept to provide access to all participating businesses throughout

Hayle, rather than charging individual businesses separately.

- Is the £1,500 annual charge fixed, or would it increase each year?

Sarah advised that the cost would be reviewed once the scheme was established. The annual charge could be lower in future years, but the £1,500 figure represents a maximum "ceiling" amount, providing financial certainty when budgeting.

- If the Town Council organised a number of pop-up promotional events, would you and the police support them?

She confirmed that both she and the local police would be happy to support promotional events and workshops. She added that the police are enthusiastic about the wider rollout of UKPAK and are keen to encourage businesses to become involved.

- If an incident occurred outside a shop rather than inside it, could it still be reported through the system?

Sarah confirmed that it could. Shopkeepers are able to report incidents occurring outside their premises, and many already use the platform in this way to share information and support police intelligence gathering.

It was resolved to accept the Clerk's recommendations 1 and 2 and to accept the Penzance BID Manager's offer of a free trial of the UKPAK platform. **It was further resolved** to publicise the scheme to local businesses and organisations during the trial period and, subject to a successful outcome, to include the annual charge within the Town Council's precept for the following financial year.

FC22 TO RECEIVE AND CONSIDER UPDATES AND REPORTS FROM REPRESENTATIVES, OFFICERS, GROUPS OR ORGANISATIONS AND AGREE ACTIONS, IF REQUIRED (NB representatives of the relevant organisations may be in attendance to present their report and receive questions)

a) Hayle Harbour

Peter Haddock, Harbour Master, had circulated a report prior to the meeting (see attached Appendix B).

He reported that there had been issues with suspected unauthorised launching from the harbour slipway. In response, the slipway will be staffed at weekends when tidal conditions are suitable for launching. Should a viable business case be established, there may be an opportunity to employ additional staff to extend this level of cover.

The Harbour Master also advised that several harbour ladders had been damaged. This has resulted in a loss of income, and quotations are currently being obtained for the necessary repairs.

Members were informed that, due to the collapsed wall at South Quay, 17 moorings

are currently unavailable. However, 48 moorings remain available at Penpol Bank, helping to mitigate the reduction in capacity.

Adam Gaymer of Hayle North Quay advised that a designer has now been appointed to prepare the tender documentation. Subject to approval from the project's funders and Cornwall Council, the tender package is expected to be issued to contractors in August.

He reported that Cornwall Council remains supportive of the proposed scheme, subject to the bank's approval, and that a viable solution for the North Quay project is looking increasingly promising.

The Hayle Harbour Report was noted.

b) North Quay Development Team

An update had been received, and circulated to Members prior to the meeting (See at Attached Appendix C).

Adam Gaymer informed Members that a lease agreement had been submitted to the Fishermen's Association for the compound, in accordance with the approved planning application. He explained that the compound has been increased in size and is now designated as an independent site.

He further reported that decisions on three planning applications are still awaited. In addition, pre-application discussions are underway regarding the proposed spine road linking the Renewables Business Park with Phillack. The planning application for the spine road is expected to be submitted in mid-July.

In addition to his previous update regarding the South Quay wall, Adam Gaymer reported that a new litter-picking initiative has been established in partnership with the sauna and Gilbert's Café to help improve the appearance of the harbour area.

He also advised that concerns regarding congestion on North Quay Road have been reported to Cornwall Council, as the road is an adopted highway and falls under the Council's responsibility.

Members were further informed that the caravans at the farm in Phillack are currently being removed, and work is underway to clear and tidy the site.

With continued break-ins and travellers setting up on site, he was very interested in UKPAK.

Members raised the following questions:

- Are there parties happening on the beach?

Not at present. However, there has been increased activity around Gilberts.

- Has the fishermen's area been increased to include the space allocated for the gig rowers and canoe club?

No. The fishermen's area has increased overall.

- The lease fee for the fishermen's site has increased substantially from £1,800 per year to £18,000 per year. Why?

The lease fee has been brought into line with those charged at other harbours operated by Cornwall Council. This reflects a standardised approach to harbour lease charges across the Council's portfolio.

- The lease asks for no noise after dark as it is in front of the proposed hotel. This will be difficult to maintain in a busy working harbour where deliveries and collections take place.

There appears to be a misunderstanding. The Heads of Terms do not contain any restriction on 24-hour use of the harbour or prohibit noise after dark. They simply ask tenants to be considerate of neighbouring occupiers, which is standard practice. There are no restrictions preventing the harbour from continuing to operate as a busy working harbour.

I am glad you are consulting with the fishermen and welcome them coming to discuss their concerns with us.

We welcome ongoing dialogue with the Fishermen's Association and remain committed to working collaboratively to address any concerns as negotiations progress.

- Can you provide copies of the old lease and the new lease for comparison?

There appears to be some misunderstanding. A new lease has not yet been issued. The document currently under discussion is a set of Heads of Terms, which sets out the principles for a proposed new lease. Negotiations are taking place with the Fishermen's Association, and the lease itself has not yet been drafted.

- We are concerned that the administrators may contact the Marine Management Organisation (MMO) to say that the harbour is no longer operational.

The last thing we want is for the harbour to cease operating. The proposed development is founded on maintaining and supporting a thriving working harbour, as set out in the planning applications submitted to Cornwall Council and Hayle Town Council. Retaining the harbour's working character is fundamental to the proposals.

The Mayor asked whether it would be possible to share the Heads of Terms.

Adam agreed to ask the Fishermen's Association whether they would be happy for the Heads of Terms to be shared.

Concern was raised regarding the ecology and wildlife and apparent lack of trees and hedgerows for nesting birds. A Member also asked for confirmation that foxes and badgers had not yet been relocated.

It was confirmed that all ecological works were being undertaken in accordance with the requirements of Natural England and the Cornwall Council Ecology Team. Up-to-date ecological surveys and reports were in place. Members were advised that they were welcome to meet with the project's ecological consultant to discuss the ecological mitigation measures and findings in more detail.

A Member raised concerns about the build-up of the sand bar in front of the harbour and asked when dredging works would recommence.

It was explained that approval for dredging rests with Cornwall Council. A decision on the necessary approvals had not yet been made, and dredging could not proceed until that process had been concluded.

c) Councillor Representatives on Committees and Outside Bodies

Councillor Brown reported that, following a successful application to the National Lottery Community Fund, Hayle in Bloom had been awarded £7,800. It was noted that a formal announcement of the award had yet to be made.

She advised that the Hayle in Bloom judging day would take place on 22 July. Many local businesses were participating in this year's floral display scheme, which features a red and yellow colour theme.

Councillor Brown also reported on the recent Police Liaison Meeting, where speeding remained a key issue. The Community Speedwatch Scheme was promoted as a means of helping to address concerns about vehicle speeds within the town.

It was further reported that posters had been produced to raise awareness of wildlife crime, and it was suggested that these could be shared through the Council's communication channels. Members noted that there is currently no dedicated Wildlife Crime Officer for Cornwall.

Councillor Rees reported on attendance at the North Kerrier and East Penwith Community Area Partnership (CAP) Meeting. Whilst much of the discussion was not directly relevant to Hayle, the meeting included presentations from two representatives of the Cornwall Youth Council and an update on the Community Highways Improvement Plan.

d) Library Manager – Quarterly Report

The Library Manager's report was noted with thanks for her continued efforts (See attached Appendix D).

e) Town Clerk – to update officers' progress on projects and decisions of the Council

The Clerk had prepared a written report which was displayed on the projector, (see attached Appendix E).

The Town Clerk's report was noted with thanks.

FC23 ACCOUNTS AND FINANCIAL MATTERS

- a) To approve the Income and Expenditure of the Council for May 2026

It was resolved to approve the Income and Expenditure of the Council for May 2026 as listed on Appendix F.

- b) To approve the Bank Reconciliation for May 2026

It was resolved to approve the Bank Reconciliation for May 2026 as listed on Appendix G.

- c) To note the Budget position, as of May 2026

It was resolved to note the Budget position, as of May 2026, as listed on Appendix H.

FC23 MATTERS REQUIRING NOTING, CONSIDERATION AND/OR A DECISION

- a) To approve the mid-term review of Hayle Town Council's Action Plan 2023- 2030

It was resolved to approve the mid-term review of Hayle Town Council's Action Plan 2023- 2030 and thank the Projects Officer for her work.

- b) Dates of forthcoming meetings, events and training opportunities

02/07/26	7pm	Full Council Meeting	The Assembly Room
09/07/26	6.30pm	Devolution Working Party	The Assembly Room
16/07/26	7pm	Planning and Transport Committee Meeting	The Assembly Room
16/07/26	7.30pm	Amenities Committee	The Assembly Room
21/07/26	6pm	Community Emergency Training	The Assembly Room
20/08/26	7pm	Planning and Transport Committee Meeting	The Assembly Room
03/09/26	6pm	Mayoral and Full Council Photoshoot - Tempest attending	The Assembly Room
03/09/26	7pm	Full Council Meeting	The Assembly Room
07/09/26	4pm	St Ives Bay Management Group Meeting	The Assembly Room

The meeting closed at 8.16pm.

Town Mayor

Date

