HAYLE TOWN COUNCIL

FULL COUNCIL MEETING **THURSDAY 1 OCTOBER 2026**

Minutes of the Full Council Meeting held at Hayle Community Centre on Thursday 1 October 2026 commencing at 7.00pm.

PRESENT Councillors F. Buckland, B. Capper, M. Dobson, R. Heard, J. Martin (Mayor), C. Muskett, R. Muskett, J. Ninnes, S. Rees (Deputy Mayor), T. Smitheram, V. Tan

ALSO PRESENT M. Costello, Deputy Clerk, L. Paine, Communications & Engagement Officer and Cornwall Councillors P. Channon and R. Heslington

7.00PM MEETING COMMENCED

FC35 CHAIRMAN'S ANNOUNCEMENTS (For Information Only)

The Mayor reminded Councillors that the Civic and Community Parade and Service is taking place this Sunday, 4th October 2026. The parade will assemble at Hayle Day Care Centre car park at 10.30am, leaving for St Elwyn's Church at 10.45am. The service will begin at 11.00am, after which the parade will return to the Day Care Centre for refreshments.

The Veterans Charity have confirmed that the 9/11 poppy display will remain on King George V memorial Walk until the weekend of 10th-11th October due to popular demand.

FC36 APOLOGIES

Apologies were received from Councillors Pascoe and Crockett.

FC37 DECLARATIONS OF ACCEPTANCE OF GIFTS AND HOSPITALITY RECEIVED OVER THE VALUE OF £50 (FROM A SINGLE SOURCE OVER THE COURSE OF 1 YEAR)

There were none.

FC38 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS RELATING TO MATTERS ON THE AGENDA

There were none.

FC39 TO RESOLVE TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS

There were no relevant items on the agenda.

FC40 PUBLIC PARTICIPATION (Limited to 15 minutes and agenda items only)

A presentation was made by former Councillor Alison Groves regarding parcels of land around Hayle harbour. These sites have been previously proposed as areas that could be signed over to a Trust to enable their management by Hayle residents, for the benefit of Hayle. This would enable fundraising to fix the harbour walls and designate a larger area for fisherman if required, as well as potentially generate revenue from creating car parking areas.

It was requested that Hayle Town Council investigate what information they have regarding the formation of this Trust back in 2012 and whether it is still valid, as well as whether a Local Government Act 1976 Section 16 notice would be enforceable.

Concerns were raised over the financial burden of this should the bids for funding as a Trust or charity be unsuccessful, however it was recognized that the town has not benefitted from the harbour being in private hands thus far.

FC41 MINUTES FOR APPROVAL

a) Full Council 3 September 2026

It was resolved that the minutes of the Full Council Meeting on 3 September 2026 be taken as a true and accurate record with the Mayor signing each page before placing them in the record book.

FC42 COMMITTEES

a) To receive the draft minutes of Committee Minutes:

i) Planning and Transport Committee Meeting 20 August 2026

It was resolved to receive the minutes of the Planning and Transport Committee Meeting on 20 August 2026 so that action may be carried out.

ii) Planning and Transport Committee Meeting 17 September 2026

It was resolved to receive the minutes of the Resource Committee Meeting on 17 September 2026 so that action may be carried out.

iii) Amenities Committee Meeting 17 September 2026

It was resolved to receive the minutes of the Planning and Transport Committee Meeting on 17 September 2026 so that action may be carried out.

b) Recommendations following the meetings requiring Full Council

decision

There were none.

FC43 TO RECEIVE AND CONSIDER UPDATES AND REPORTS FROM REPRESENTATIVES, OFFICERS, GROUPS OR ORGANISATIONS AND AGREE ACTIONS, IF REQUIRED (NB representatives of the relevant organisations may be in attendance to present their report and receive questions)

a) Hayle Harbour

b) North Quay Development Team

The report was circulated and there were no questions from Councillors.

The Mayor advised that he is looking to schedule another meeting with Perran Moon MP, the North Quay development team and local fishermen. Perran Moon MP has asked that the focus of this meeting is the fishermen airing their concerns and finding ways to resolve those.

It was resolved to NOTE the report as listed on Appendix A.

It was also requested that HTC liaise with Cornwall Council and the Secretary of State to clarify if planning permission has been granted to the North Quay developers on land that may be included in a Trust and subject to a Section 16 request, as presented in the public participation section above.

c) Councillor Representatives on Committees and Outside Bodies

Councillor Rees spoke as the representative of Sustainable Hayle. She advised that they recently attended The Community Energy Climate Sustainability Partnership's 3rd annual summit in Chacewater. The shared the sustainable energy projects that are available to bid for, and Sustainable Hayle have since run a questionnaire to find out what Hayle would want from this scheme.

Most respondents were interested in a community energy scheme whereby community buildings could be used to generate sustainable energy. Sustainable Hayle wishes to submit an expression of interest in a £40k feasibility study, then go for the next round of funding for up to £100k which could go towards turning the new for Community and Civic Hub building into an energy hub to be used during power outages and emergencies etc.

They would like some support from Hayle Town Council as Sustainable Hayle do not have enough experience in applying for funding. Councillor Rees also requested that Councillors attend the Repair Café on 14th November to discuss this scheme with the Community Energy Climate Sustainability Partnership.

It was resolved to allow the Projects Officer to assist with the two funding applications.

Councillor Tan spoke regarding the Hayle Twinning Association. He requested that any members able to host a member of the Pordic twinning group in May 2027 please get in touch.

2027 will be the 30th anniversary of the Twinning Association, so they are hoping that the next visit can be something special. He requested that Hayle Town Council support this event practically and financially, if they are able.

The Association is also trying to assist Penpol School in establishing contact with a school in Pordic. Discussions are still in an early stage, but a connection is being investigated.

It was resolved to NOTE the update.

d) Library Manager – Quarterly Report

Councillor R. Muskett asked that the Library provide the number of people involved in each Library event and how much they spend on each activity, so that members can understand how much funding is required when grant funding ceases.

It was resolved to NOTE the report as listed on Appendix B and submit the above request to the Library Manager.

e) St Ives Bay Management Group – Draft meeting notes, 7 September 2026

We are still waiting for draft business plan from Gabriel Payne, Environment Agency. We anticipate that this will be received soon and it will be forwarded to Councillors as soon as possible to accompany the meeting notes.

It was resolved to NOTE the update as listed on Appendix C.

f) Town Clerk – to update officers' progress on projects and decisions of the Council

The Deputy Clerk gave a verbal update.

The Neighbourhood Priorities Statement Working Group have had their inaugural meeting where initial actions were agreed. The Projects Officer has created produced a draft timeline and has engaged with the Cornwall Council team regarding our communications on the project.

The Projects Officer is also progressing the Community Emergency Plan. She attended a conference on the topic, which she found very informative and has signed up for further training. She has also signed the Council up to Floodline, the flood warning and information service.

The Communications & Engagement Officer has invited all Councillors to attend a working party meeting regarding the new Communications Strategy document. The Clerk and Deputy Clerk have looked at it and had their input already.

The Communications & Engagement Officer and the Projects Officer have also been preparing an update on the Action Plan, and this will be ready for publication any day now.

The Deputy Clerk and Communications & Engagement Officer are having a meeting next week to look at the new website design proposed by Councillor Judge. They will provide an update on the progress of this in due course.

The Events Officer is assisting with the Civic & Community Parade & Service preparations, as well as working on the Remembrance Sunday event planning. She has organised a Forest for Cornwall tree giveaway on 14th November 2026 and has been collating information received from the recent events survey that was undertaken.

The Reception & Administration Officer has just completed her 3-month probation period and has already gained her ILCA qualification. She has also undertaken a training course on agendas and minutes training with the view of supporting the Clerk and Deputy Clerk with this is the future.

The Facilities & Contracts Manager recently met with Mei Loci for an update on the Masterplan progress. They are still waiting to know if planning permission is required for some of the proposed play equipment.

The Finance Officer is preparing the precept. She has met with The Facilities & Contracts Manager to discuss the Amenities Budget and will meet with others in due course.

It was resolved to NOTE the report and thank The Deputy Clerk for the thorough update.

FC44 ACCOUNTS AND FINANCIAL MATTERS

a) To approve the Income and Expenditure of the Council for August 2026

It was resolved to approve the Income and Expenditure of the Council for August 2026 as listed on Appendix D.

b) To approve the Bank Reconciliation for August 2026

It was resolved to approve the Bank Reconciliation for August 2026 as listed on Appendix E.

c) To note the Budget position, as of August 2026

It was resolved to note the Budget position, as of August 2026, as listed on Appendix F.

d) To note the satisfactory conclusion of the Annual Governance Accountability Return for the year ended March 2026.

Councillor R Muskett asked if there a management letter from the auditors and requested that it be brought to the next Resource Committee meeting.

It was resolved to NOTE that the satisfactory conclusion of the Annual Governance Accountability Return for the year ended March 2026, as listed on Appendix G.

e) To consider the comments and recommendations and agree actions, if required

There were none.

FC45 MATTERS REQUIRING NOTING, CONSIDERATION AND/OR A DECISION

a) Dates of forthcoming meetings, events and training opportunities

Meetings October 2026

01/10/26	7pm	Full Council Meeting	The Assembly Room
04/10/26	10.30am	Parade to St Elwyn's Church Civic Service	Assemble at Day Care Centre
06/10/26	9am for 8.30am	Cornwall Local Councils Conference	Royal Cornwall Showground, Wadebridge
07/10/26	10.30am–11.30am	NPS Training: Infrastructure and Moving Around	Online via Teams
08/10/26	7pm	Personnel Committee	The Assembly Room
15/10/26	7pm	Planning and Transport Committee Meeting	The Assembly Room
15/10//26	7.30pm	Resource Committee	The Assembly Room
05/11/26	7pm	Full Council Meeting	The Assembly Room
13/11/26	TBC	Meeting with HFA, North Quay Team and Perran Moon MP	TBC
14/11/26	TBC	Forest for Cornwall Tree Giveaway	Hayle Library

b) To discuss and agree on any actions arising from Penpol School's request for support with the Rick Rescorla Award for Leadership.

Following their engagement with Councillor Smitheram and the Rick Rescorla Memorial event, Penpol School have asked if we would consider providing a trophy in Rick Rescorla's name to ensure he is remembered annually by pupils of the school.

It was resolved to approve the request for a Rick Rescorla Award for Leadership Trophy, subject to approval by the Resource Committee.

c) To consider the email requesting that Hayle Town Council install an information board beside Max Barrett's 'In Praise of Fisher Folk' sculpture on Penpol Terrace

It was resolved to request that Hayle Town Council officers to look into the cost of a information board, and of any weatherproofing work that may be required to preserve the sculpture. It was noted that we will need permission from the landowner before installing an information board.

The meeting closed at 20.09pm.

Town Mayor ……. **Date …….**